

# MUSCOGEE (CREEK) NATION

## DEPARTMENT OF EDUCATION & TRAINING

### POST-GRADUATE EDUCATION SCHOLARSHIP PROGRAM NCA 13-038 GRANT

#### RENEWAL APPLICATION INFORMATION SHEET

*Applicants must complete the application & submit all requested documents before funding will be approved.*

Incomplete applications will **NOT** be considered.

The Post-Graduate Education Scholarship Program (NCA 13-038) was established to provide financial assistance to Muscogee (Creek) Nation citizens pursuing careers that require advanced degree or certifications. The program is designed to pay for costs that are not covered by standard scholarship programs and financial aid.

#### **GRANT INFORMATION:**

1. The funds will be used to pay for preparatory courses and examinations for the Law School Admission Test (LSAT), Graduate Record Examination (GRE), Medical College Admission Test (MCAT), Dental Admissions Test (DAT), the Graduate Management Admission Test (GMAT), the Engineer in Training Test (EIT), the Professional Engineer (PE) Test, the Uniform Certified Public Accountant (CPA) Examination, the Oklahoma General Education Test (OGET), the Oklahoma Subject Area Tests (OSAT), the Oklahoma Professional Teaching Exam (OPTE), National Board Certification for Teachers, Certified Financial Planner (CFP) Examination, Pre-Certification Educational Requirements for the CFP and miscellaneous professional certification/entrance tests as approved by the Secretary of Education and Training.
2. In addition, the fund will be used to pay for all admission/application fees, Bar Review Courses, Bar Examinations and other miscellaneous graduate school education expenses of Muscogee (Creek) Nation citizens
3. Bar Review Courses and Examinations for Law students
4. It is department policy to not make reimbursement.
5. **The Post-Graduate Education Scholarship Program shall not pay for tuition associated with courses in which students receive credit towards an undergraduate or graduate level degree.**
6. The Recipient will be required to sign a statement that all receipts will be submitted to the Department of Education and Training within 30 days of the funds being utilized. **Funds must be used for the purpose they were intended for only. Future assistance will not be awarded until all receipts received.**
7. Returning applicants must complete the Renewal Application each school year or MCN fiscal year, whichever applies.

#### **GRANT REQUIREMENTS: REQUIRED**

1. Complete renewal application (attached) with signature for the Muscogee (Creek) Nation Department of Education of Training
2. Required documents shall consist of (if information has been updated or has been a significant time since they have been updated) a professional resume, one letter of academic support, a certified academic transcript and an education plan outlining significant testing dates, applications deadlines and training schedules. Please note on application if they have not changed.

**Mail Application to:**

**Muscogee (Creek) Nation  
Department of Education & Training, ATTN: NCA 13-038  
P.O. Box 580  
Okmulgee, OK 74447**

For Additional Information Contact the Department of Education& Training at: 918.732.7747  
Fax or email applications to: 918.732.7728. [dhonawa@mcn-nsn.gov](mailto:dhonawa@mcn-nsn.gov)

# NCA 13-038 RENEWAL GRANT APPLICATION

(MUST BE COMPLETED IN FULL TO BE CONSIDERED)

SOCIAL SECURITY # \_\_\_\_\_

NAME \_\_\_\_\_ EMAIL \_\_\_\_\_

HOME ADDRESS \_\_\_\_\_  
STREET CITY STATE ZIP

HOME/CELL PHONE ( ) \_\_\_\_\_ WORK PHONE ( ) \_\_\_\_\_

GRADUATE COLLEGE/UNIVERSITY \_\_\_\_\_

GRADUATE COLLEGE/UNIVERSITY ADDRESS \_\_\_\_\_

I PLAN TO ATTEND: FALL 20 \_\_\_\_\_ SPRING 20 \_\_\_\_\_ FULLTIME \_\_\_\_\_ PARTTIME \_\_\_\_\_

FIELD OF STUDY \_\_\_\_\_ GRADUATION DATE: \_\_\_\_\_

AMOUNT REQUESTING: \$ \_\_\_\_\_ DEADLINE (IF ANY) FOR PAYMENT: \_\_\_\_\_

**IF YOUR GRANT IS APPROVED THE CHECK WILL BE MADE PAYABLE AND MAILED TO:**

PAYABLE TO: \_\_\_\_\_

MAILED TO: \_\_\_\_\_

ATTN: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY STATE ZIP

I hereby certify that the above information is true and correct to the best of my knowledge. I understand this information is only to be used to determine eligibility of funding. Assistance payments will be mailed or may be hand delivered to the preparation course provider, GRE, MCAT, DAT, EIT, PET, GMAT, College or University, and/or professional licensing body.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

**Check List; please indicate if there have been no updates to documents from original application.**

Education Plan \_\_\_\_\_  
Letter of Academic Support \_\_\_\_\_

Professional Resume \_\_\_\_\_  
Certified Academic Transcript \_\_\_\_\_

**NOTE: YOU WILL BE REQUIRED TO FILL OUT A PAYMENT REQUEST FORM FOR EACH REQUESTING AMOUNT DURING AN APPLICATION YEAR. YOU WILL ALSO BE REQUIRED TO FILL OUT A YEARLY RENEWAL APPLICATION.**

## NCA 13-038 GRANT OFFICE ONLY

APPLICATION RECEIVED DATE: \_\_\_\_\_ BY: \_\_\_\_\_

COMPLETE: \_\_\_\_\_ INCOMPLETE: \_\_\_\_\_ IF INCOMPLETE, WHAT ITEMS ARE MISSING: \_\_\_\_\_

APPROVED: YES \_\_\_\_\_ NO \_\_\_\_\_ DATE: \_\_\_\_\_ AMOUNT APPROVED FOR: \$ \_\_\_\_\_

DATE TO FINANCE: \_\_\_\_\_